

AGREEMENT ON ADMISSION TO THE PHD PROGRAMME

The agreement consists of Parts A, B and C.

PART B: AGREEMENT ON ACADEMIC SUPERVISION

This agreement is to be signed by the candidate and all the supervisors.

SECTION 1 PURPOSE

This agreement applies to supervision of the doctoral project with the working title:

and academic follow-up of the PhD programme (cf. Part A, Section 4). This agreement specifies the rights and obligations of the parties involved in academic supervision during the agreement period.

SECTION 2 PARTIES TO THE AGREEMENT

The parties to this agreement are the candidate, the supervisor(s) and the PhD School.

The main supervisor during the agreement period is:

(name)

(from unit/institution)

The co-supervisors during the agreement period are:

(name)

(from unit/institution)

Any other co-supervisors and/or mentors:

SECTION 3 BASIS FOR THE PHD PROGRAMME

The project description and the plan for the required coursework serve as the basis for academic supervision; cf. Part A, Section 4.

SECTION 4 DUTY TO PROVIDE INFORMATION AND SUBMIT REPORTS

The doctoral candidate and the main supervisor have a duty to keep each other informed about all factors of significance for supervision. The parties must actively deal with any circumstances that could prevent the performance of supervision as agreed in Section 5 below.

The candidate and the main supervisor must submit progress reports as described in Part A of this agreement.

SECTION 5 OBLIGATIONS WITH RESPECT TO SUPERVISION

The academic supervisor is to:

- give advice on formulating and delimiting topics and research questions;
- discuss and assess hypotheses and methods;
- help the candidate to become acquainted with the literature and relevant data (library, archives, etc);
- discuss various aspects of the written presentation (structure, language, referencing, documentation, etc);
- stay informed as regards the candidate's progress and evaluate that progress relative to the plan for completion;
- help to introduce the candidate into relevant research environments;
- discuss results and their interpretation;
- give advice on scientific dissemination;
- provide the candidate with guidance in ethical matters related to the thesis.

The candidate is to:

- provide a draft of parts of the doctoral thesis to the supervisor as agreed and in accordance with the project description. Parts of the thesis may be presented in relevant seminars;
- complete the required coursework in accordance with the progress plan;
- uphold the ethical principles that pertain to his or her area of research.

SECTION 6 COPYRIGHTS, PATENT RIGHTS AND INTELLECTUAL PROPERTY RIGHTS (IPR)

If the candidate is the sole author of the doctoral thesis, he or she alone holds the copyright to the doctoral thesis.

If the doctoral thesis consists of a collection of articles and a summary, the candidate alone will hold a copyright to those parts that are the result of the candidate's independent, creative work.

In cases when an article is written by more than one author and it is not possible to identify the individual's contribution to the whole, the article will be regarded as a joint work. The authors of such articles will hold a joint copyright.

If the candidate makes a patentable invention in connection with the doctoral thesis, written notification of the invention must be given to the university/university college without undue delay pursuant to Section 5 of the Act of 17 April 1970 respecting the right to employees' inventions. In accordance with Section 4, cf. Section 6, first and second paragraphs of this same Act, the university/university college may demand that the right to the invention be transferred from the candidate to the institution. If the invention results from cooperation with the supervisor, the candidate and the supervisor must identify their respective parts of the patentable invention.

Nonetheless, the candidate has the right to publish the invention on the conditions stated in Section 6, paragraph three, of the Act respecting the right to employees' inventions.

The right to publish in accordance with the previous paragraph also applies to the supervisor if the invention is the result of a cooperative effort, and the candidate's or a third party's rights do not prevent this. Regarding crediting of institutions/enterprises when results are made publicly accessible or are published, see Part A, Section 9.

SECTION 7 CHANGE OF SUPERVISORS

The candidate and the supervisor may agree to ask the responsible authorised body to appoint a new supervisor for the candidate. The supervisor may not be released from this agreement until a new supervisor is appointed.

Should the candidate or supervisor find that the other party is not fulfilling his or her obligations according to Sections 4 and 5, the party claiming a breach of obligation is required to address the issue with the other party. The candidate and supervisor must work together in an attempt to remedy the situation. The faculty/department must assist with this process if necessary.

Should the candidate or supervisor find that the other party is not fulfilling his or her obligations according to Sections 4 and 5, and if, after discussions, the two parties are unable to arrive at a resolution to the situation, the candidate or the supervisor may ask to be released from the agreement. A request to be released from the supervision agreement must be addressed to the PhD School, but be sent via the unit. The party that raises the issue must send a copy of the request to the other party. The PhD School is responsible for taking the decision to release the candidate and the supervisor from the agreement. In connection with a decision of this type, the decision-making body must ensure that the candidate enters into a supervision agreement with a new supervisor. Any external parties must be notified of circumstances as described in this section.

SECTION 8 DISPUTES

Disputes regarding the academic rights and obligations of the supervisor and the candidate in accordance with this agreement may be brought by either party to the relevant body at the institution for deliberation and settlement. With respect to this agreement, the relevant body is:

If the relevant body takes a decision on the matter, the decision may be appealed to the next higher governing body.

SECTION 9 CONCLUDING PROVISIONS

This agreement (Part B) is subject to current rules and regulations for doctoral education, including the institution’s regulations for PhD programmes. The originals of this agreement are to be archived at the faculty; cf. the provisions on archiving in Part A, Section 4.

_____, the ____ of _____, 20_____

Candidate: _____

Main supervisor: _____

School: _____

Co-supervisor:

Other co-supervisors: _____

AMENDMENTS AND SPECIFICATIONS TO THE AGREEMENT

The following amendments and specifications are included in the agreement:

_____, the ____ of _____, 20____

Candidate: _____

Main supervisor: _____

Unit/department: _____

Co-supervisor: _____

Other co-supervisors:
